
*Financial Status Report from
the APEC-ESIS Secretariat:
Progress and Future Directions*

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***34th Meeting of the APEC Expert Group on Energy Efficiency & Conservation
Chinese Taipei***

October 2009

ESIS Economies Budget, Revenues & 2008 Expenses for Basic Operations

	Budget	Actual to Date	Accruals
Revenue			
Chinese Taipei	3,000	3,000	0
Australia	10,000	10,000	0
Japan	26,000	28,622	0
Korea	10,000	10,000	0
New Zealand	3,000	3,000	0
TOTAL Revenue	52,000	54,622	0
Expenses			
CLASP Secretariat Services	19,737	27,612	0
IIEC Maintenance Subcontract	30,000	14,890	0
Lisa Surprenant – Consultant	0	12,120	
TOTAL Expenses	49,737	54,622	0
NET		0	0

2009 Budget & Financials

- 2009 Budget presented at July 2008 meeting
- 2009 Contributions:

Member Economy	Amount	Date Committed	Status
Chinese Taipei	\$3,000	June 2009	Pending
Australia	\$40,000	July 2009	Pending
Republic of Korea	\$10,000	June 2009	Paid
New Zealand	\$3,000	March 2009	Paid

Proposed 2009 Budget for Core Operations

Table 2. Estimated Budget for Core APEC-ESIS 2009 Operations

CLASP Labor	CLASP Staff Days		CLASP Staff Costs 09	
Tasks	Executive Dir	Admin Asst	Executive Dir	Admin Asst
Request, obtain, manage member economy contributions	1	1	\$670	\$224
Maintain accounts for APEC ESIS contributions and costs, including invoicing APEC economies	1	1	\$670	\$224
Maintain liaison on an as required basis with the APEC ESIS project overseer	4	1	\$2,680	\$224
Attend EGEEC meetings 2 times per year including preparation of materials for ESIS SC	14	1	\$9,380	\$224
Commission and manage contractor undertaking ESIS development and maintenance tasks	4	1	\$2,680	\$224
<i>Subtotal Labor</i>	24	5	\$16,080	\$1,120
CLASP Travel	Unit Cost	# Units	Cost	
Airfare	\$3,500	2	\$7,000	
Hotel and Per Diem	\$300	6	\$1,800	
Visa fees	\$100	2	\$200	
Local Transport	\$50	8	\$400	
<i>Subtotal Travel</i>			\$9,400	
Subcontract	Unit Cost	# Units	Cost	
Web Manager	\$30,000	1	\$30,000	
CLASP Overhead				
Travel			Waived	
Subcontracts (reduced rate of 5%)			\$1,500	
<i>Subtotal Fees</i>			\$1,500	
	Subtotal Pre-Overhead		\$56,600	
	Overhead (at a reduced rate of 5% only on Subs)		\$1,500	
	Overall Total		\$58,100	

2009 Revenue & Expenditures

- To date we have \$56,000 committed of the \$58,1000 budgeted.

Commitments were secured mid-year- slower than expected expenditures.

2009 estimates:

\$18,000 – Web development contract with IIEC